



# Zoning Map Change

## Pre-Submittal Meeting Request

### Planning

#### City-County Planning Department

101 City Hall Plaza, Durham, NC 27707 | [landuse@durhamnc.gov](mailto:landuse@durhamnc.gov) | 919-560-4137

- Pre-submittal conferences are typically held on Wednesdays, and the submittal request must be received at least two (2) days prior to the meeting. Failure to arrive at the time of your scheduled meeting will result in requiring a new appointment.
- Feedback provided at the pre-submittal meeting is informational. Applications will be fully reviewed for consistency with the Durham Comprehensive Plan and ordinances at the time of submission.
- If you are seeking to modify a previously approved development plan (legacy case), either through a zoning map change or a text-only modification, you must first request a determination in writing through the Development Service Center to clarify what elements of the previous plan are committed. Submit any written response along with this pre-submittal request.
- For applications involving a Future Land Use Map amendment, the applicant should be prepared to discuss how the proposal addresses policies set forth in the Durham Comprehensive Plan and all other adopted plans and policies.
- Submit a parcel map clearly depicting the subject area to [landuse@durhamnc.gov](mailto:landuse@durhamnc.gov)

**No submittals will be accepted unless the pre-submittal conference has been held.**

#### APPLICANT CONTACT INFORMATION

Name:

Phone:

Email:

#### APPLICANT CONTACT INFORMATION

Property Identification  
(6-digit PID):

Total Acreage:

Legacy Case (#):

Existing Zone(s):

Proposed Zone(s):

Overlay Zone(s):

Development  
Tier:

Existing Future Land  
Use Designation:

Proposed Future Land  
Use Designation:

Is a Transportation Impact Analysis  
Required? *Please contact  
Transportation to confirm.*

☐ Yes ☐ No

Does the application require  
annexation?

☐ Yes ☐ No

Does your application involve a  
modification to a previously approved  
development plan?

☐ Yes ☐ No

General Location (i.e. address, intersection, neighborhood):

Proposed development and project name (include land use type, residential density, non-residential square footage, etc., if known):

Summarize other issues or concerns:

#### FOR INTERNAL USE:

Date Contacted:

Conference Scheduled for: